

February 12, 2008

12:00pm-1:00pm

Student Union room 304B

Student Organization Advisor Luncheon Minutes

Meeting called by: Student Activities Involvement Office **Type of meeting:** Lunch meeting

Facilitator: Joseph Briody, Heather Strunk

Attendees: Dan Britton, Jennifer Lease Butts, Connie Cabello, Richard Christenson, Glenn Colby, Rich Miller, Seanice Austin, Willena Price, Brandy Nelson, Matthew Farley, John M. Fikiet, Kathy Fischer, Rachel Jackson, Jacob Wilkenfeld-Mongillo, Patricia Jepson, John Schaffhauser, Martha Keagle, Missy Korduner, Lauren Knoll, Kevin Lobdell, Janella Mildrexler, Steven Park, Bidya Ranjeet, Lindsay Sell, Jason Stephens, Todd C. Sullivan, Joe Briody, Heather Strunk

Speaker Panel: Kevin Fahey, Melissa Arroyo
Student Activities Programs Office
Lillian Palacios
Student Activities Business Office
Patricia Gilligan
Student Union Reservations Office
Nancy White
Undergraduate Student Government (USG) Office Administrator
Jared Ashmore (student representative)
USG Justice

Minutes

Agenda item: Welcome/Introductions **Presenter:** Heather Strunk

Discussion: Introduction of presenters, Introduction of Student Organization Advisors

Agenda item: SOARS Updates **Presenter:** Heather Strunk

Discussion:

Student Life Awards: accepting nominations through end of February (www.leadership.uconn.edu)

- Great way to recognize the work of our students and student groups!

New upcoming SOLID workshop: Officer Transition

- Will be topic of March Advisor Luncheon

Mid-year officer changes – Have your officers changed with the start of the new semester?

- The new officers will need to attend their respective SOLID workshop(s)
- See on-line form for groups to communicate changes to us @ www.studentactivities.uconn.edu (click on club support)

Student Org. Support/Involvement Search

- Student Activities is currently accepting applications for a new Program Specialist in the area of Student Organization Support and Involvement
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Agenda item: Presentation on the Resources and Support for Student Groups **Presenter:** Speaker Panel

Discussion: To give advisors the opportunity to ask questions related to student advisement, financial support, event planning advisement, reserving space, and more

USG

The Undergraduate Student Government funds groups that apply for funds that will in essence benefit the entire student body.

The Student Organization Center (SU room 218) has mailboxes for all registered student groups, storage drawers are available, and services such as free photocopying and faxing are also offered to student organizations.

SABO

The Student Activities Business Office does not only help student groups with organizational banking, Accounting Instruction and guidance. The SABO also supports groups that plan events by lending supplies such as cash boxes, tickets, hand stamps, etc.

There is a foundation account that is funded by donations to The University. It offers funding to student organizations. Please contact the SABO for more information.

SU Reservations

The Student Union Reservations Office manages SU room reservations for student organizations so that they have space to hold meetings and other events. After 5:30pm, the meeting rooms in the SU are used primarily by student organizations.

Student organizations also contact this office if they are interested in reserving space for an event on Fairfield Way.

Students are asked to submit reservation request forms to the SU Reservations office in person (SU room 315)

The office also assists students in reserving space in other buildings on campus.

The Programs Office

Staff regularly consults with student groups who would like to plan an event.

Oversees SUBOG, a group that plans large scale events on campus and is known for co-programming with other student groups on campus.

The SAPO offers a SOLID workshop that prepares student groups to plan successful events.

Conclusions: Thanks to the panelists that offered such useful information that will aid us in advising our student groups on how to use their campus resources!

Other Information

**Advisor
comments and
questions**

Questions that advisors asked included:

What does USG fund?

There are concise guidelines that the funding board follows to ensure that only the individuals of the group benefit from the funding. For example, USG does not fund groups with gas money, or groups that want to order custom T-shirts. USG does fund groups that need to rent vans, buses, hotel rooms, security guards, make photo copies, or buy supplies and equipment for the functioning of their organization.

When are the USG funding board meetings?

Every other Monday. Funding applications are due the Monday before a funding board meeting.

Why don't we give student groups FRS account numbers?

It would be hard to implement the checks and balances system that the SABO uses.

It would also be difficult to keep track of a group's account balance. What would happen if they over withdrew from an account?

Do student organizations have to re-apply for priority access reservations in the SU?

Student groups need only to apply once for priority access to a specific room. However, upon every academic year, the students must request which space they would like to have priority access to.

Announcements

Our Next Luncheon:

March 18, 2008 from 12:00-1:00pm in the Student Union Room **331**

Topic: Helping Your Student Leaders Transition Successfully

To be a "Featured Advisor" or to feature your organization in The CURRENTS Newsletter please e-mail Connie at student0516@ad.uconn.edu

You will be notified of updates by email.

Materials provided

Programs Office handout

USG Funding brochure

Student Organization Center flyer

Student Union Brochure
